

Fuchu City School Lunch Replacement Subsidy

Fuchu City provides subsidies to parents/guardians of children who bring their own lunch as an alternative to school lunches.

1. Eligibility

This subsidy is available to parents/guardians of children enrolled in Fuchu City municipal elementary and junior high schools who bring their own lunches to school because they cannot eat the school lunches provided due to food allergies, illnesses requiring dietary management or other reasons.

- (1) Children who do not receive any school lunch, including beverages, and bring their own lunches to school.
- (2) Children who receive school lunch beverages such as milk, but eat the lunches they brought.

Note: Before applying for the subsidy, please complete the following procedures through your child's school if you have not already done so.

- ☐ Complete the procedure to stop receiving school lunches
- ☐ Submit a school lunch application, if your child will be receiving only beverages instead of the full school lunch

Note: You are not eligible if any of the following apply:

- ☐ If your child receives any portion of the school lunches (excluding beverages)
- ☐ If you have unpaid school lunch fees from previous years (excluding those approved for installment payments in or deferred payments)
- ☐ If your child eats lunch at home, alternative school (free school), or anywhere other than the municipal school where they are enrolled

2. Subsidy amount

The subsidy is calculated by multiplying the number of months during which lunch was brought by the monthly school lunch fee for the relevant school year.

Notes:

1. If your child will be receiving beverages, the cost of those beverages will be deducted from the monthly school lunch fee in the calculation. The specific amount will be determined in early May of each year.
2. August and September will be combined and counted as one month.
3. Subsidies will be issued in two installments: one for the first half of the school year (April to September) and the other for the second half (October to March). If you become ineligible for the subsidy due to moving out of the city or other reasons, however, the subsidy will be issued at that time.
4. If your child starts bringing his/her lunch in the middle of the month, you will be eligible for the subsidy starting the following month.
5. If your child stops bringing his/her lunch in the middle of the month, you will be eligible for the subsidy until the previous month.

Grade	Elementary school			Junior high school
	Grades 1 and 2	Grades 3 and 4	Grades 5 and 6	
Monthly school lunch fee	4,300 yen	4,500 yen	4,700 yen	5,200 yen

Example: If a third grader brings lunch for five months $\Rightarrow 4,500 \text{ yen} \times 5 \text{ months} = \underline{22,500 \text{ yen}}$

3. Application procedures

Since subsidies are provided semiannually, you must complete procedures for both the first half of the school year (①) and the second half (②). Parents/guardians are responsible for completing the procedures for the shaded items in the table below.

Description	Period	Necessary documents, etc.
Application	Until April 15 (*1)	【Parents/guardians ⇒ Enrolled school ⇒ Fuchu City】 ○ Application form (*2) Note: Attached documents may be requested if necessary.
Decision	Around May	【Fuchu City ⇒ Parents/guardians】 ○ Subsidy decision notification
Notification of change	As needed	【Parents/guardians ⇒ Enrolled school ⇒ Fuchu City】 ○ Notification of change (*2) Note: Submit this as soon as possible if there are any changes to the information listed on your application form.
Verification report	① October ② March of the following year	【Enrolled school ⇒ Fuchu City】 ○ Verification report Note: Your child's actual lunch situation will be confirmed
Confirmation	① Around October ② Around April of the following year	【Fuchu City ⇒ Parents/guardians】 ○ Subsidy confirmation notification
Payment request	① Around November ② Around April of the following year	【Parents/guardians ⇒ Fuchu City】 ○ Payment request form Notes: 1. The form will be enclosed with the subsidy confirmation notification. 2. The subsidy will be paid to your designated account by the city about two weeks after the request is received.

*1: The application date will be the date that Fuchu City receives the application form from the school.

If you wish to apply in the middle of the school year, please submit your application by the tenth of the month in which you wish to begin receiving the subsidy.

Example: If you wish to receive the subsidy from June, please submit the application by June 10.

*2: The application form and notification of change are distributed at your child's school. You can also download them from the Fuchu City website.

Inquiries and Submissions

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